

## HI RIXAKA A HI KHOMISANENI

Licensed Financial Services Provider (FSP No. 26415) | Underwritten by Sanlam Developing Markets Limited (FSP 11230)

# **CLIENT MANDATE (BROKER APPOINTMENT)**

The client hereby appoints:	Rixaka Funerals (Pty) Ltd represented by:
(Advisor name) as his, her o	r its broker agent and that such appointment is to remain in force until cancelled by the client or
the provider in writing.	
FINANCIAL SERVICES	
The client hereby confirms t	hat the provider is authorised to render financial services on his, her or its behalf.
Such authorisation includes	s any instruction to facilitate the buying, selling, termination or the replacement of any existing
financial product. It also inc	cludes any instruction to vary any term or condition applying to a financial product, the managing
administering, maintaining of financial product.	or servicing of a financial product, and the submittal or processing of any claims associated with o
	sted to kindly give effect to any instructions communicated by the provider.
CLIENT INFORMATION	
The provider acknowledges	s that in the course of rendering financial services, it shall come into possession of information of c
confidential nature. The pro	ovider shall not during the duration of this appointment, or any time thereafter, use or disclose any
client information except to	the extent required by law or permitted by the client in writing.
COMMISSION	
The client agrees to transfer	any new commission which may become due during the appointment period to the provider.
Product suppliers are reques	sted to kindly transfer any insurance portfolios to the provider's broker code.
CLIENT DETAILS	
Client Name	
ID Number	
Email Adress	
Contact Number	
Client Signature & Date	Advisor Signature & Date

## **LETTER OF INTRODUCTION & DISCLOSURES**

Signal	ture of clie	ent's receipt		Represent	ative's signature	_	Date disclosures made to the client
Yours faithf	fully						
		for FAIS Ombud o t) and 086 764 14:			Box 74571, Lynwo	od Ridge	, 0040. Their contact numbers are 012 762
					service, you shou available on reque		ess your complaint in writing to me at the
		all information ob by any law to disc			ut you shall remair	n confide	ntial unless you provide written consent, or
Interest mo entitled to	anagemei and lists	nt Policy. This reg	ister inf tionship	forms you, our cli os that I/we have	ent of all financia with the produc	ıl and ow	lated disclosure register and a Conflict of vnership interests that I/ we may become rs. This document ensures transparency in
Sector Cor 883 8000 (t and techno practice to	nduct Aut ) and 021 ology sup o be comp	hority. Their posta 883 8005 (f). Servi port. This support I bliant with FAIS le	l addre ces offe nelps m gislative	ess 25 Quantum S ered by Moonsto ne to provide you e requirements. Th	treet, Technopark, ne Compliance (P with a more profe nrough the practic	, Stellenb ty) Ltd ind essional se ce manag	liance practice approved by the Financial osch, 7600. Their contact numbers are 021 clude compliance, practice management ervice. The compliance service enables my gement support Rixaka Funerals (Pty) Ltd is wed service and enhanced support.
Rixaka Fun	erals (Pty)	Ltd holds <b>professi</b>	onal in	demnity insuranc	e.		
I am remur	nerated fo	or my services by b	eing p	aid a commission	from Rixaka Fune	rals (Pty) I	Ltd.
I <b>do not</b> hol	ld more th	nan 10% of the sho	ares issu	ued by any produ	ct supplier.		
market the	eir produc		ping M	Markets Limited (F			product suppliers and I am accredited to 1 West St, Houghton Estate Johannesburg
A copy of t	the licenc	e is available for i	nspecti	ion on request.			
1.1 Lo	ong-Term In	surance: Category A		1.3 Long-Term Ins	urance: Category B1		1.22 Long-Term Insurance: Category B1-A
Category 1	_			•	_	-	
I am autho	rised to pr	ovide advice and	l interm	nediary services i	n the following cat	egories:	
I have bee planning: [	-	-	ce and	d intermediary se	ervices since		in the following areas of financial
l am a		Representative		Representative	under Supervision	as define	ed in the Fit and Proper regulations.
		inancial services	provide	er, which accep	ts responsibility fo		ivities and is, licensed to render financial
My name i	is						I am employed by Rixaka Funerals (Pty)
In complyir	ng with the	e FAIS legislation,	would	like to bring the f	ollowing information	on to you	r attention:

CLIENT DUE DILIGENCE FORM – NATURAL PERSON CLIENT												
	TIER 1 RISK RATING		Single Transa	action	New I	Relations	ship	Exis	ting Relat	ionship		
Large	e / Complex Transaction?	No □	Enhanced CDD	Yes □	Enhanced	CDD	Yes □	Standa	rd CDD	Yes □		
	Acting Suspiciously?	No □	Enhanced CDD	Yes □	Enhanced	CDD	Yes □	Enhance	ed CDD	Yes □		
Client	indicated on FIC TFS List?	No □	Enhanced CDD	Yes □	Enhanced	CDD	Yes □					
Clie	nt a DPEP / FPEP / PIP?	No □	Enhanced CDD	Yes □	Enhanced	CDD	Yes □	1				
Associ	ate of DPEP / FPEP / PIP?	No □	Enhanced CDD	Yes □	Enhanced	CDD	Yes □					
Fami	ly of DPEP / FPEP / PIP?	No □	Enhanced CDD	Yes □	Enhanced	CDD	Yes □					
Tran	saction less than R5000?	No □	Quick CDD	Yes □								
			ENT RISK INDIC	CATORS					YES	NO		
	Person, Trust or Partnership Dlex or multi layered structure		rehin or control?									
	ultimate beneficial owner dif											
Is the client's source of funds and wealth difficult to verify?  Has the client been in a business relationship with the institution for a period of less than one year?												
	ne client been in a business he institution previously obse							client?				
Is the	beneficiary of the client unki	nown to th	ne institution?					OHOTIC:				
	client a DPEP; FPEP, PIP; f						bove)					
	re adverse information about Risk Business Activity of Occ			one or comi	nerciai sourc	ces?						
TÖTA	\L ·	'										
	LOW (Quick) 0-1		MEDIUM (Stand 2-5	lard)			HIGH (Er					
	TIER 2 RISK RATING		Single Transa	action	New I	Relations		_	ting Relat	ionship		
	Low Product / Service Risk		Standard CDD	Yes □	Standard		Yes □	Quick	-	Yes □		
N	oderate Product / Service R	isk	Standard CDD	Yes □	Standard	CDD	Yes □	Quick	CDD	Yes □		
	High Product / Service Risk		Enhanced CDD	Yes □	Enhanced	CDD	Yes □	Standa	rd CDD	Yes □		
CLIEN.	T INFORMATION			-	3	-		-				
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쑹	Full Names											
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	Telephone Number											
ъ	Residential Address											
dard	Postal Address											
Stand	Email Address											
- 0,	Date of Birth											
<del>o</del> g	Place of Birth											
Enhanced	Place of Employment											
튑	Hair Colour	Blond E	☐ Red ☐ Brown [	□ Black □	l Other □							
_	Eye Colour	Blue □	Amber □ Brown [	□ Green □	☐ Other ☐							
VERIF	ICATION METHODOLOGY						Stand	dard CDD	Enhar	nced CDD		
	mes by way of any documer							•		•		
-	ssport Number by way of an							•		•		
	ential Address by way of any			ly achieve	verification					•		
<u> </u>	one Number by way of callin									•		
	required to sign Source of Fu									•		
	SACTION INFORMATION (vices where the client is a DPE								Relationshi	ip, or in all		
Nature	of Relationship											
Purpos	se of Relationship											
Source	of Funds	Salary	☐ Business Incom	ne □ Divide	end □ Inter	rest	Gift □ Sa	avings 🗆 (	Other □			
SIGNE	D ON BEHALF OF THE OR	GANISA <sup>*</sup>	TION									
	& Surname											
Signatu	ure				T	Date						
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# **EPCSA INSURANCE APPLICATION FORM**

FOR OFFICE USE ON	ILY																			
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	SURNAME: FIRST NAMES:																			
<u>Date of b</u>				Identi	ty no	./Pas	sport no	<u>o.:</u>						nde	<u>er:</u>		_	al sto		
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3. CHILDREN'S I	DETAILS							<u> </u>		<u> </u>	<u> </u>	1	1				1	1		
Surname and name								IL	) nc	) / Po	ารรถ	ort n	Ο.						S	ех
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Policy Holder's	<b>A</b> 1		Dat	·			Renres										nte			_

4.	<b>EXT</b>	END	ED	FA/	WILY
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Surname and names		I.D. no./ Passport no.:												Relationship	
1.															
2.															
3.															
4.															
5.															
6.															
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1 Plan A or Plan B 2 Plan A or Plan B 3 Plan A or Plan B 4 Plan A or Pl	lan B 5 P	Plan	A or	Plan	В	6 P	lan A	or Pl	an B	7	Р	lan /	A or F	Plan E	B 8 Plan A or Plan B

#### 5. BENEFICIARY TO BE PAID THE BENEFIT IN THE EVENT OF THE POLICY HOLDERS' DEATH

Name of person nominated														
I.D. no.:							Contact no.:							
Relationship to Policy Holder														

I nominate the above-mentioned person to be the recipient of the benefit under my Policy in case of death.

I consent that should I not nominate anyone as my beneficiary Rixaka Funerals (Pty) Ltd will have discretion to either;

- Pay the benefit to any of my dependants who can prove that they rely on me for funeral and other related expenses, or
- Pay the benefit as per the direction under my last will and testament (copy to be provided), or
- Pay the benefit as per an instruction from the Master of the High court (copy to be provided).

I understand that Rixaka Funerals (Pty) Ltd shall process my personal information for purposes of underwriting and administration of my policy. Rixaka Funerals (Pty) Ltd shall ensure that all processing of my personal information is done in a responsible manner and in compliance with all regulatory requirements. I understand that if I do not give such consent Rixaka Funerals (Pty) Ltd cannot accept my application.

INITIALS

#### **TERMS AND CONDITIONS**

- 1. Details of each Policy Holder taking out an Insurance cover should be provided to Rixaka Funerals at the inception of cover including details of dependents and copies of identity, passport and birth certificate documents for all covered;
- 2. **Policy Holder**: Any individual who is 18 years and not older than 84 years upon entry, who is eligible to participate in the policy;
- 3. **Spouse(s)**: A person(s) married to the Policy Holder by law or tribal custom or under the tenets of any Asian religion, including a Common Law Spouse (a person who is deemed by Rixaka Funerals (Pty) Ltd, at its sole discretion, to be a spouse, considering the circumstances of each case, and shall include, where applicable, customary marriages, or a relationship between two people of the same gender, or a relationship between two people who have lived together for at least six consecutive months prior to the date of death of the Spouse) of the Policy Holder. A Spouse may not be older than the maximum entry age of 89 years depending on the age band of the Policy Holder. Only a maximum of two Spouses may be covered. Divorced spouses will not be covered, they will have to be covered as Extended family members (at an additional cost);
- 4. **Children**: An unmarried child of the Policy Holder, aged 21 years and below (when children turn 22 years old they will have to be covered as extended family members or have their own policies unless they are studying full-time (proof is required) in which case they can be covered until the end of their 25th birthday), including a stepchild, posthumous child, an illegitimate child, a legally adopted child or a stillborn child (must be stillborn from the 26th week of pregnancy). Only two (2) stillborn claims will be accepted during the term of the Policy. NB: Stillborn benefits are only payable to Policy Holders who are the biological parents of the Child;
- 5. **Extended family member**: Children, grandchildren, parents, uncles, aunts, brothers, sisters, nephews, nieces, grandparents and in-laws (only in case of marriage) with a maximum entry age of 84 years. Only a maximum of ten (10) Extended family members may be covered at the quoted monthly rate per covered extended family member;
- 6. Cover starts on the first day of the month following receipt of a fully completed application form and receipt of the first premium by Rixaka Funerals (15<sup>th</sup> of each month);
- 7. Benefits end upon the death of the Policy Holder, non-payment of premiums (subject to the Grace Period), or withdrawal from the Plan by the Policy Holder, which ever event may occur first;
- 8. From the start date of cover and when additional members are added to the policy there is six (6) months waiting period for all persons insured under the policy who are less than age 84 years for claims due to natural causes. When adding additional amount of cover, the six (6) months waiting period will apply to the additional cover taken (amount on which the waiting period is complete will be paid out);
- 9. From the start date of cover and when additional members are added to the policy there is no waiting period for all persons insured under the policy for claims due to unnatural causes;
- 10. Suicide will not be covered during the first 12 months of membership for any insured person;
- 11. Upon the death of a Policy Holder, Spouses, Children above 18 years and Extended family members may take out a new policy upon the death of their Spouse or parents and not be subjected to a waiting period should they be taken within 30 days of the death;
- 12. Upon the death of a Policy Holder, Children can be covered as Children under the other parents' policy and not be subjected to a waiting period should cover be taken within 30 days of the death;
- 13. Adding of additional spouse/s or children is not allowed unless the Policy Holder has a life changing event (e.g. birth, legal adoption, and marriage);
- 14. A one-month grace period is allowed should a premium be missed once the policy is in force. If the missed premium is not paid together with the following month's premium the cover will cease without further notice (policy will lapse) and should the waiting period not be complete, a new waiting period will be applied should the policy be re-instated. Where any premium payment is missed and subsequently paid, the part of the waiting period not completed at the point when the premium was not paid, will apply from the date the premium is paid (should one premium be missed within the first six (6) months, the waiting period will be seven (7) months instead of six (6) months);

INITIALS

- 15. Premiums in arrears would have to be paid before a claim is honoured (policy needs to be paid up to date);
- 16. Exclusions: No benefit will be paid if death is directly or indirectly caused by or attributable to: terrorism, riots or war (whether declared or not) and radioactive contamination;
- 17. Participants (Policy Holder, Spouse, Children, Wider children and Extended family members) are allowed to be duplicated on Rixaka Funerals as dependants provided their cover does not exceed R100 000 aggregate across all policies underwritten by Rixaka Funerals' underwriter, namely, Sanlam Developing Markets Limited;
- 18. In the event of death; a valid claim needs to be submitted and the following documents need to be submitted to validate a claim (the requirements are not exhaustive, refer to claim documents):
  - A fully completed Claim Form;
  - Certified BI 1663;
  - Certified Death Certificate;
  - Certified copy of ID, Birth Certificate or Passport if a foreign national of the deceased, Policy Holder/Policy Holder,
     Beneficiary (in case Policy Holder's death) or Claimants;
  - Third party authority signed by the Policy Holder/Beneficiary and Third party (in case of payment being made into a third parties account (certified ID or Passport copy to be provided);
  - Proof of account or Bank Statement reflecting Bank name, account number and account holder's details;
- 19. Premiums are payable for the duration of the Policy and are not refundable;
- 20. Rixaka Funerals (Pty) Ltd reserves the right to amend, revoke, vary or alter any of the terms and conditions of this policy provided that the Policyholder is given at least 31 (thirty-one) days' written notice of its intention to do so;
- 21. Premiums are subject to increase by 5% annually on the policy anniversary for the Policy Holder and Extended Family;
- 22. This policy has no surrender value and may not be ceded or pledged in any way. No loans will be granted against this policy;
- 23. Premium payment method: Debit Order (form to be completed and proof of account not older than three (3) months needed), PERSAL Debit Order (form needs to be completed), annual payments for PayAt (PayAt outlets/Apps) and Point of Sale (card machine);
- 24. Rixaka Funerals (Pty) Ltd reserves the right to amend, revoke, vary or alter any of the terms and conditions of this policy provided that the Policyholder is given at least 31 (thirty-one) days' written notice of its intention to do so; and
- 25. The terms and conditions on the application form are non-exhaustive and the policyholder is entitled to be provided, on request, with a copy of the Policy Document, which will take precedence and be applied should there be a discrepancy.

### PROTECTION OF YOUR PERSONAL INFORMATION

- We will keep any information including personal information relating to you, your dependants, lives insured, and beneficiaries supplied to us when applying for your policy, reinstatement or any amendment ("your personal information"), confidential.
- When providing us with your personal information, and information on your dependants, lives insured, and beneficiaries, you must make sure that they have provided you with the appropriate permission to disclose their personal information to us for the purposed set out below and any other related purposes.
- We may collect, collate, process, store, and disclose your personal information for the purpose of:
  - 1. Administering this policy and for the assessment of any claims.
  - Providing relevant information, including your personal information, to contracted third parties who need the
    information to offer you a service in relation to this policy provided that the contracted third party agrees to keep the
    information confidential.
- We will not share or use any personal information collected from this form for any other purpose other than to process your policy application, administer your policy and to consider claims (the permitted purpose). You give us consent to record, keep, and share your information for these purposes. We must comply with all industry regulations and legislation applicable to Affordable Funerals Investments' business and products. We will at all times comply with industry regulations in the way we receive, store and share your information.

- Please note:
  - o We may change this notice from time to time. In this regard, please visit our website at <a href="www.rixaka.co.za">www.rixaka.co.za</a>
  - o You have the right to object to the processing of your personal information.
  - o If you believe that we have used your personal information contrary to applicable law, you must first raise any concerns with us. If you are not satisfied with our process, you have the right to lodge a complaint with Information Regulator at <a href="mailto:inforeg@justice.gov.za">inforeg@justice.gov.za</a>

## **DECLARATION:**

I declare to the best of my knowledge and belief that the information given above is true and correct. I understand and agree that any unlawful misrepresentation in this application form will invalidate any benefit under this policy. I declare that I have read and understood the terms and conditions attached to this policy, and understand their meaning and effect, and undertake to abide and to be bound by the terms and conditions of the policy. Rixaka Funerals (Pty) Ltd shall not be held liable for any amount until it has accepted this application and this policy is in force. If any person is over the age limit when joining, the claim will be repudiated, and premiums refunded.

Policy Holder's Signature	Date	Representative's Signature	Date

# EPCSA CLIENT ADVICE RECORD INSURANCE

Client's Name														
ID Number								A	ge					
Policy Number								D	ate					
Premium – R	Wide	er Child B	enefit – R		Extended	Famil	y Benefi	it – R TC	OTAL I	PREMIUM	R			
Advisor's Name				ı										
In terms of the Find document is intender respect of the conte	ed as a confi	rmation of	the advisory	proc	ess that yo	u rece	ntly unde	ertook wit	th you	ır advisor.	If you ho			
	SEC	CTION A:	SUMMARY	OF	INFORMA	TION	OBTAIN	NED FRO	M TH	IE CLIEN	T			
Clients Objectives: client wish to achi this financial product Current Product Exp	eve by pur	chasing	Client want				·			·			·	
summary clients' le	evel of kno	wledge	understood											
and experience purchased.	of the	product	Brochure pr	ovic	ded.									
Financial Situation: S	et out in sur	nmarv	Employed		Yes		No		Pen	sioner	Yes		No	
clients' current finar		,	Affordabili		Income		Expens	ses		ailable in		Availe		or policy
			7	,					7110			7		<u> </u>
			Comment	S			I							
			Dependar	nts	Yes No					v many?				
			SECTIO	N B:	NEEDS &	GOA	LS IDEN	TIFIED						
Financial Planning Need	Needs qua	intified	Indicate fully add (Yes/No/Po	ires		Sho	rtfall		Review Date if need address partially or to be addressed					
Funeral Cover	No needs o	quantified	d- Partially			Not	applica	able as n	10	Client to	o advic	e on re	view	date in
	once off ne	eed				nee	eds were	e quantif	ied.	one yea	ar's time	e.		
			SECTIO	) NC	C: PRODU	CTS C	ONSID	ERED						
Company / Product			Benefit con	side	red with c	over c	ımounts							
Rixaka Funerals (Pt	y) Ltd unde	rwritten	A (R 15 000	)), B	(R 20 000	) and	C (R 30	000). N	/lemb	ers to se	elect pa	ckage	due	to their
by Sanlam Developi	ng Markets	Limited.	affordability	/.										
	9	ECTION	D: INITIAL R	ECC	OMMEND!	NOITA	I / ADV	ICE & M	OTIV	ATION				
Product Recommen	ded and/or	selected	by client.		otivation for it client or					•	the prod	duct p	urcha	sed will
Rixaka Funerals Insu	rance proc	luct unde	erwritten by	То	be under	writte	n by Sa	nlam De	velop	oing Mar	kets Lim	ited as	opp	osed to
Sanlam Developing	Markets Lim	ited.		fu	neral payr	nent u	ıpon de	ath.						
BENEEFIT SELECTED	PLAN	A (R15 00	0)		PLAN B	(R20 C	000)			PLAN C (	(R30 000	))		
BENEFIT TYPE	Men	nber only						Immed	iate F	amily				
ADDITIONAL BENEFIT EXTENDED FAMILY	S	0 - 64			65 – 74	4	7	'5 - <b>8</b> 4	1					
Client's signature														

				SECTION E: CLIE				
(Ple	ease note that it is o	of utmost import		ead this section car ndicate understand			s should be initialled by th	<u>ie client to</u>
1.			<b>etter</b> , setting o				erience and services	
2	offered, has bee			was conducted a	as the product c	urrently being offe	ered to me and/or my	
۷.							a once off need and	
	advice was limit							
							ets for the product(s) prior to any decision	
	made.	arenar <b>iennis</b> a	and conditions	or the product(s	s, sciecica were	explained to the	phor to driy decision	
							isks / guarantees (or	
	<b>absence thereo</b> Funerals are as f	-	with the prod	duct. Advice, po	olicy and admini	stration tees to be	e received by Rixaka	
	Benefit		5 000	R 2	0 000	R 3	0 000	
	Age	SM	Fam	SM	Fam	SM	Fam	
-	18 – 64	R82,38	R103,96	R94,91	R134,08	R98,53	R105,16	
-	65 – 74 75 – 84	R94,86 R99,63	R128,09 R202,11	R109,71 R119,50	R151,26 R247,74	R141,41 R119,25	R114,10 R337,27	
	Extended family		R93,70 R10				169,00 R199,50	
	L confirm that all	documents si	ianad by may	ere fully comple	tad prior to my sid	aning thom		
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	on my behalf, th	ne Representa					and misrepresentation	
7	of such informat		tion provided	by the Penrese	antative Lackno	wledge that I ha	ave an <b>obligation</b> to	
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	with the <b>rules</b> .		SECTION E. IA	APORTANT INFORI	MATION HIGHIG	HTED TO CHENT		
	(e.g. risks, start ar	nd end of cover,					cation form and policy do	cument
1.							there is six (6) month	
							o natural causes. Whe er taken (amount on v	
	waiting period is			mis wannig pone	a	io dadinoriai cove	or raikerr (arricerir err v	VI II OI I II I O
2.			of the month	following receip	ot of a fully com	pleted applicatio	n form and receipt o	of the first
3	premium by Rixo		of Policy Holde	er non-navment	of premiums (sub	piect to the Grace	Period), or withdrawa	I from the
<b>O</b> .	Plan by the Police		•		or premients (see	Jeer 10 me ordee	Telledj, er williarawa	
						ess they are studyir	ng full-time (proof is re	quired) in
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							the missed premium is licy will lapse) and sh	
						the policy be re-in		10010 1110
8.	Exclusions: No b	enefit will be p	paid if death is	directly or indire	ectly caused by		criminal activities, terro	rism, riots
				active contamina		ily members (at ar	additional cost)	
							e duplicated on Rixako	x Funerals
		provided the	eir cover <b>does</b>	not exceed R10	00 000 aggregate	e across all Sanla	ım Developing Marke	ts Limited
11	<b>plans.</b> Premiums are no	avable for the	duration of the	e Policy and are I	not refundable:			
						the Policy Holder	and Extended Family.	
							be granted against this	
							is entitled to be proved there be a discrepar	
			mey becomen	i, willen will lake	procedence and		a mere be a discrepa	icy.
	<b>Additional Comm</b> he above Declar		o the purchase	e of the EPCSA In	surance product	<del>}</del>		
- ''	45010 Decidi	Shorts apply I	o mo porchas	O OI IIIO EI CO/(III	Jordines product	•		
	Policy Holder's	Signatura		 ate	Panrosontet:	ve's Signature	Date	
	i oney noider s	Jigilulule	U	ui <del>c</del>	rebieseilidii	ve a signature	Dale	